

# Rajkot Urban Development Authority

Application for "11 Month Contract Base Recruitment"

Post : Municipal Civil Engineer (Executive Engineer) / Municipal Civil Engineer (Deputy Executive Engineer)

<b>Applied for Post:-</b>	<input type="checkbox"/>	Municipal Civil Engineer (Executive Engineer)			Applicant's Latest Photo
	<input type="checkbox"/>	Municipal Civil Engineer (Deputy Executive Engineer)			
Candidate can apply for both of the post but recruitment can be done in either of post as per eligibility and decision of RUDA.					
<b>Name:</b>					
	<b>(Surname)</b>	<b>(First Name)</b>	<b>(Middle Name)</b>		
<b>Address:</b>					
<b>Contact No.:</b>	(R) :	(M):	(O):		
<b>Email Address:</b>					
<b>Date of Birth</b>				(dd/mm/yyyy) Format	

➤ **Educational Qualification:-**

Qualification:	Degree	Name of University	Year	Percentage

➤ **Job Experience :**

(1) Job Experience (Last 3 Jobs)	Total Experience in Year
1. Name of organization:	
2. Designation	
3. Period:	
4. Work Profile:	
5. Remuneration:	
<b>(2) Job Experience</b>	
1. Name of organization:	
2. Designation	
3. Period:	
4. Work Profile:	
5. Remuneration:	
<b>(3) Job Experience</b>	
1. Name of organization:	
2. Designation:	
3. Period:	
4. Work Profile:	
5. Remuneration:	

(Note: Candidate can attach additional sheet for experience in more than 3 firms)

➤ **Additional Skill :**

<b>Autocad</b>	Yes/No
<b>Basic Knowledge of Computer (including MS office)</b>	Yes/No
<b>Any other (Specify)</b>	

Signature of Candidate

Date:

Place:

# Rajkot Urban Development Authority

Application for "11 Month Contract Base Recruitment"

Post : Municipal Civil Engineer (Executive Engineer) / Municipal Civil Engineer (Deputy Executive Engineer)

## Recruitment for the post of

"Municipal Civil Engineer (Executive Engineer) & Municipal Civil Engineer (Deputy Executive Engineer)

For the project "Pradhan Mantri Awas Yojna (Affordable Housing Project)" under RUDA

### 1. Municipal Civil Engineer (Executive Engineer) :

#### Qualification and Expense

- Post Graduate / Graduate in Civil / Structure Engineering
- Having minimum experience of at least 10 years as Class 2 officer in Procurement / Design / Supervision of Housing/ Infrastructure Work of Government / Semi Government / Authorities.
- Ability to assist RUDA to set standards and procedures for ensuring quality and monitoring compliances.
- Fluency in Local Language.
- Experience of R&B / Municipal Corporation / Housing Board regarding housing project will be an added advantage.
- Applicant's maximum age limit shall be 62 years as on date of publication of advertisement.

#### Roles and Responsibilities:

- Preparation & Finalization of tender, Execution and timely monitoring of Housing work as per rules and regulations, to monitor and comply all statutory procedures.
- Shall be responsible in accordance to rules and regulations of Governments for the post of Executive Engineer.
- Identify and adopt green innovative technologies, good construction practices, disaster resistant construction, area specific design etc to suit the local requirement.
- Provide technical support and supervising and ensure good quality assurance.
- Support RUDA to report with precision on progress of construction and utilization of funds under Housing for All.
- To coordinate with PMC, Contractor, Engineers, Architect and all other staff involved in implementation of Housing Scheme.
- Any other related tasks that may be entrusted upon by the head of RUDA.

#### Interview:

- The candidates are required to submit their details in attached prescribed application format only.
- Relevant documents (Self Attested) in support to details filled in form shall be submitted along with application. If retired government then shall provide Last Pay Slip, Pension PPO, and relieve Order.
- Shortlisted candidates shall be informed for interview.
- The candidates called for interview shall have to bring all documents in original for verification.

#### Remuneration:

- Fixed Pay of Rs. 40,000/- p.m. (Including all)

## **2. Municipal Civil Engineer (Deputy Executive Engineer):**

### **Qualification and Expense**

- Graduate / Diploma in Civil / Structure Engineering.
- Having minimum experience of at least 5 years for degree holders and 10 years' experience for Diploma candidates as Deputy Executive Engineer engaged in Procurement / Design / Supervision of Housing Infrastructure Work of Government / Semi Government / Authorities.
- Ability to assist RUDA to set standards and procedures for ensuring quality and monitoring compliances.
- Fluency in Local Language.
- Experience of R&B / Municipal Corporation / Housing Board regarding housing project will be an added advantage.
- Applicant's maximum age limit shall be 62 years as on date of publication of advertisement.

### **Roles and Responsibilities:**

- To assist Municipal Civil Engineer (Executive Engineer) for Preparation & Finalization of tender, Execution and timely monitoring of Housing work as per rules and regulations, to monitor and comply all statutory procedures.
- To assist Municipal Civil Engineer (Executive Engineer) in accordance to rules and regulations of Governments for the post of Deputy Executive Engineer.
- To assist Municipal Civil Engineer (Executive Engineer) to Identify and adopt green innovative technologies, good construction practices, disaster resistant construction, area specific design etc to suit the local requirement.
- To assist Municipal Civil Engineer (Executive Engineer) to provide technical support and supervising and ensure good quality assurance.
- To assist Municipal Civil Engineer (Executive Engineer) to support RUDA to report with precision on progress of construction and utilization of funds under Housing for All.
- To assist Municipal Civil Engineer (Executive Engineer) to coordinate with PMC, Contractor, Engineers, Architect and all other staff involved in implementation of Housing Scheme.
- Verify and scrutinize measurement, Preparation of Running and final Bill in respect to Housing projects.
- Any other related tasks that may be entrusted upon by the head of RUDA.

### **Interview:**

- The candidates are required to submit their details in attached prescribed application format only.
- Relevant documents (Self Attested) in support to details filled in form shall be submitted along with application. If retired government then shall provide Last Pay Slip, Pension PPO, and relieve Order.
- Shortlisted candidates shall be informed for interview.
- The candidates called for interview shall have to bring all documents in original for verification.

### **Remuneration:**

- Fixed Pay of Rs. 35,000/- p.m. (Including all)